September 2017

Dear Parents

**Home School Agreement, Visit Consent Form**

Please find attached details relating to our successful Home School Agreement which has been in place now for some years. I would be grateful if you could sign and return one copy of the Home School Agreement to school as soon as possible. In addition you will find the visit consent form which also needs to be completed and returned to school.

We are convinced that the excellent behaviour, results and reputation our school has is down to the hard work we all put in - pupils, parents and of course staff. We are grateful for your continued support.

I have also enclosed a copy of our school rules for your information. Many parents have told us they find them useful at home!

I look forward to seeing you in the forthcoming weeks in and around school.

Yours sincerely



J.A.Armstrong

Headteacher

**Home School Agreement**

**(Home Copy to retain)**

We aim to create a safe, happy and caring environment in which every

 child shall be entitled to a broad and balanced education

We aim to foster a sense of community and to develop individual potential

As Parents / Carers we will:

1. see that my child attends school regularly, is on time (9.00am start) and is properly equipped including PE kit for inside and outside activities
2. notify the school if my child cannot attend or is going to be late
3. support the school’s policies and guidelines for behaviour and discipline including following the school rules
4. attend consultation evenings and discussions about my child’s progress
5. support my child in homework and other opportunities for home learning
6. make the school aware of any concerns or problems that might affect my child’s work or behaviour
7. make every attempt to avoid removing children from school during term time for family holidays

The School will:

1. encourage all to do their best at all times
2. let parents know about any concerns or problems that affect their child’s work or behaviour (‘Classroom Plan’ details attached)
3. contact parents if there is a problem with attendance, punctuality or equipment
4. arrange parent consultation evenings during which work will be available and progress and attainment discussed
5. set, monitor, and where appropriate, mark homework in accordance with school policy
6. keep parents informed about school activities through regular letters home, and notices about special events
7. be open and welcoming at all times and offer opportunities for parents to become involved in the life of the school

As a pupil I will:

1. try to do my best
2. keep the school rules

Together we will:

1. tackle any special needs
2. encourage the pupil to keep the school rules
3. support the pupil’s learning to help them to achieve their best

Parent’s / Carer’s signature …………………………………………….

Child’s signature …………………………………………….



Headteacher’s signature Date

**Home School Agreement**

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Parent’s / Carer’s signature …………………………………………….

Child’s signature …………………………………………….

Headteacher’s signature Date

**CONSENT FORM FOR SCHOOL VISITS AND OTHER OFF-SITE ACTIVITIES**

**(PLEASE RETURN TO SCHOOL)**

Please sign and date the form below if you are happy for your child,

a. To take part in school visits and other activities that take place off school premises; and

b. To be given first aid or urgent medical treatment during any school trip or activity.

Please note the following important information before signing this form:

The visits and activities covered by this consent include;

* all visits (including residential) which take place during the holidays or a weekend
* adventure activities at any time
* off-site sporting fixtures outside the school day
* all off-site activities for Foundation Stage

We will send you information about each trip or activity before it takes place and advise of any cost.

You can, if you wish, tell the school that you do not want your child to take part in a particular school trip or activity.

Written parental consent will NOT be requested from you for the majority of off-site activities offered by the school – for example, year-group visits to local amenities – as such activities are part of the school’s curriculum and usually take place during the normal school day.

Please complete the medical information section below (if applicable) and sign and date this form if you agree to the above. Parents need to let school know immediately if medical circumstances change so records can be amended.

MEDICAL INFORMATION

Details of any medical condition that my child suffers from and any medication my child should take during off-site visits:

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|  |

Signed………………………………………………………………………………….

Parent/Carer of (Please print full name of child) ………………………………….

Date………...............

**Hartburn Primary School**

**Our Rules are**

**do as you are asked**

**keep hands, feet and objects to yourself**

**no teasing or name calling**

**no cheeky behaviour**

**move quietly around school**